



25 November 2025

Dear Parents, Local Authority, and Stakeholders,

Re: Consultation on Proposed Change to Published Admission Number (PAN)

In accordance with the School Admissions Code, SHINE Academies is consulting on a proposed change to the admission arrangements for Busill Jones Primary School for the academic year 2027/28.

Proposed Change

We propose to reduce the Published Admission Number (PAN) for Reception from 45 to 30. This means the number of places available for Reception entry in September 2027 would be reduced accordingly.

Reason for Change

Owing to falling birth rates and the recent drop in migration to the Walsall area, the current published admission number of 45 has left 37 unfilled Reception places in the 2024/25 academic year, and we currently have 18 unfilled Reception places in the 2025/26 academic year. Early indications suggest it will be a similar picture for the 2026/27 academic year.

The proposed change will enable the school to more efficiently manage resources and staffing to offer a suitable and sustainable learning environment for its pupils.

No pupil who already has a place confirmed at the school will be affected by this proposal.

Consultation Period

The consultation will run for six working weeks, from Wednesday 26 November 2025 to 5pm on Wednesday 20 January 2026 inclusive, within the statutory window of 1 October 2025 to Wednesday 31 January 2026. Responses received over the Christmas break will be considered as received on Tuesday 6 January 2026.

How to Respond

We welcome your views. Please submit responses by 5pm on Wednesday 20 January 2026 via:

- **Email:** postbox@busilljonesprimary.co.uk

- **Post:**

RE: Pupil Admission Number Reduction Consultation
Busill Jones Primary School
Ashley Road
Bloxwich
WS3 2QF

Next Steps

Following the consultation, SHINE Academies will consider all responses before determining the admission arrangements by 28 February 2027. Final arrangements will be published by 15 March 2027.

If you have any questions, please contact companysecretary@shineacademies.co.uk

Your email will be responded to by Katy Khandeparker, Governance and Compliance Manager for SHINE Academies.

Thank you for your engagement in this important process.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Gemma Draycott'.

Gemma Draycott
CEO SHINE Academies