



Admissions Policy

Miss Joanne Clarke
September 2022

Approved by Chair: _____

Review Date: September 23

Admissions

To apply for a place at Lodge Farm Primary for children in **Years 1-6 (including mid-year transfers to Reception)** please visit the Admissions page on the Walsall Council website (see link below). If you notify the school office that you are making an application, we will let you know if we have places and we will contact admissions and try to speed up your allocation.

https://go.walsall.gov.uk/schools_and_learning/schools_in_walsall/school_admissions

To apply for a **Nursery** place at Lodge Farm Primary please contact the school office directly 01902 928900 postbox@lodgefarmprimary.co.uk to complete an application pack. We will notify you **within one week** of receipt of the completed application if we can offer your child a place.

Walsall Council School Admissions Page

- Click on **Mid-year admissions** (*if you are applying for a Reception place for the following September click on Primary School admissions*)
- Click on **Online preference form**

You will need to register in order to make the application.

Walsall Council will allocate places based on the spaces available in school following their admissions criteria (please see over the page for details). You will be notified by the Council if your application has been successful and an allocation has been made.

Successful applicants will be invited to visit Lodge Farm Primary School to fill out paper work, tour the school and talk to staff about their child. A suitable start date will be agreed at that meeting.

If for any reason your application is not successful, you are entitled to make an appeal for a school place. Please contact the school office for further details if required. We process our appeals through the Walsall Council Appeals team.

Contact details

Lodge Farm Primary Contact details

Contact names: Miss Joanne Clarke, Mrs Zoe Bradburn or Mrs Hannah Preston

Telephone: 01922 928900

Email: postbox@lodgefarmprimary.co.uk

Walsall Council Admissions Contact Information

Telephone: 01922 652585

Email: primary.admissions@walsall.gov.uk or midyear.admissions@walsall.gov.uk

Walsall Council and Lodge Farm Primary Admissions Criteria

[Children with Statements of Special Educational Needs are placed in schools by virtue of the Education Act 1996, before consideration is given to other pupils].

1. Children in Public Care (looked after children)
2. Children who have a brother or sister already in attendance at the school when the application is made
3. Children for whom a place is essential on medical or social grounds as supported in writing by a medical practitioner or social worker
4. Distance between the home address and the school as measured in a straight line with priority given to those living closest.

SHINE Academy Trust

SHINE Academies will ensure it meets its duties under the Schools Admissions Code of Practice by:

- Not refusing admission for a child that has named the school in their Education Health Care (EHC) plan
- Adopting fair practices and arrangements in accordance with the Schools Admission Code for the admission of children without an EHC plan.
- Considering applications from parents of children who have SEND but do not have an EHC plan.
- Not refusing admission for a child who has SEND but does not have an EHC plan because the school does not feel able to cater for those needs.
- Not refusing admission for a child on the grounds that they do not have an EHC plan.

School's PAN

Our current school PAN 2022-2023 is as follows:

Little Farmers (2 year old Nursery) 16

Nursery (3 year old Nursery) 52

Reception 60

Year 1 60

Year 2 60

Year 3 60

Year 4 60

Year 5 60

Year 6 60